

Planning Department Application

City of Coral Gables
Planning Department
405 Biltmore Way
Coral Gables, Florida 33134

Telephone: (305) 460-5211
Fax: (305) 460-5327
Email: planning@coralgables.com
Website: www.coralgables.com

INSTRUCTIONS: Please print or type all information. The application must be filled out accurately and completely. Attach additional sheets if necessary. If an item does not apply, write N/A (Not Applicable).

The undersigned applicant(s)/agent(s) request the following (please check all that apply):

- Amendment to previously approved Ordinance/Resolution
- Annexation
- Change of Zoning District
- Comprehensive Plan Map – Small Scale Amendment
- Comprehensive Plan Map – Large Scale Amendment
- Comprehensive Plan Text Amendment
- Conditional Use – Administrative Review
- Conditional Use – Public Hearing Review
- Development Agreement
- Development of Regional Impact (DRI)
- Development of Regional Impact (DRI) – Notice of Proposed Change
- Planned Area Development (PAD)
- Restrictive Covenants and/or Easements
- Site Plan Review
- Site Plan Review – Mixed-Use
- Separation/Establishment of a Building Site
- Subdivision Review or Tentative Plat
- Transfer of Development Rights Receiving Site Plan Application
- University of Miami Campus Area Development Plan
- Zoning Code Text Amendment
- Other: _____

for the following address 624 Anastasia Avenue, Coral Gables, FL 33132

for a parcel of land/project known as Somerset Academy

Street/property address of the subject property: 624 Anastasia Ave., Coral Gables, FL 33134

Property name: University Baptist Church

Legal description: Lot(s) _____

Block(s) 116 Section Country Club Section Part 6

Present land use classification(s): Religious/Institutional

Present zoning classification(s): Special Use District S

Proposed land use classification(s) (if applicable): Community Services and Facilities

Proposed zoning classification(s) (if applicable): No change

Property Owner: The University Baptist Church of Coral Gables, Inc.

Property Owner Mailing Address: 624 Anastasia Avenue, Coral Gables, FL 33134

Telephone: Business (305) 448-4425

Fax () _____

Home () _____

Email _____@_____

Applicant(s)/Agent(s): Laura L. Russo, Esq., Attorney for Somerset Academy

Applicant(s)/Agent(s) Mailing Address: 2655 LeJeune Rd., #201, Coral Gables, FL 33134

Telephone: Business (305) 476-8300 ext. 12 Fax (305) 476-8383

Cell

~~Home~~

(305) 801-9002

Email Laura

@ Laurarussolaw.com

Supporting information. Applicants are required to schedule a preapplication conference with Planning Department Staff. The items checked below are required to be submitted with this application. Please refer to the Planning Department Development Review Process Handbook, Section 3.0, for an explanation of each item. If necessary, attach additional sheets to application. All correspondence must be submitted in typewritten form. The Planning Department reserves the right to request additional information as necessary.

- Aerial.
- Attainable/affordable housing plan.
- Annexation supporting materials.
- Application/agent authorization.
- Application filing fees.
- Application representation.
- Application submittal - number of copies.
- Appraisal.
- Architectural/building elevations.
- Comprehensive Plan text amendment justification.
- Comprehensive Plan analysis.
- Concurrency impact statement.
- Environmental assessment.
- Historic contextual study and/or historical significance determination.
- Landscape plan.
- Market study.
- Massing model/3D computer model.
- Miami-Dade County Conflict of Interest and Code of Ethics (Lobbyist form).
- Ordinances, resolutions, covenants, development agreements, etc. previously granted for the property.
- Photographs of existing, adjacent uses/streetscape.
- Planned Area Development (PAD) property owners authorization.
- Plat.
- Property owners list and radius map.
- Property survey and legal description.
- Public school preliminary concurrency analysis (residential land use/zoning applications only).
- Site plan and supporting information.
- Statement of use.
- Streetscape master plan.
- Traffic impact statement.
- Traffic impact study.
- Utilities consent.
- Vegetation survey.
- Zoning Analysis - Preliminary (approved by Building and Zoning).
- Zoning Code text amendment justification.
- Other _____

Digital Media Requirements. All applications, correspondence, mapping, charts, etc. must be submitted in digital media format. The media format requirements are as follows:

- a. Two (2) compact discs (CDs) containing PDF files.
- b. The discs shall be labeled on the top of the CD with the applicant(s) name, project name and date of submittal.
- c. The CD shall contain a "Table of Contents" which identifies all PDF file name(s).
- d. Each document on the CD shall be divided into separate PDF files to avoid the creation of large PDF files (i.e., application for site plan approval, site plan mapping, elevation drawing, etc.).
- e. Maximum PDF file size is 10 Megabytes.
- f. PDF quality. Please ensure that all document information is legible.

Affirmation. (I) (We) affirm and certify to all of the following:

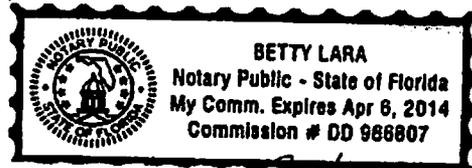
- a. Authorize the applicant(s)/agent(s) identified herein to file this application and act on behalf of the property owner(s) and any valid City of Coral Gables entitlements that are in effect.
- b. This request, application, application supporting materials and all future supporting materials complies with all provisions and regulations of the Zoning Code, Comprehensive Land Use Plan and Code of Ordinances of the City of Coral Gables unless identified and approved as a part of this application request or other previously approved applications. Applicant understands that any violation of these provisions renders the application invalid.
- c. That all the information contained in this application and all documentation submitted herewith is true to the best of (my) (our) knowledge and belief.
- d. Understand that the application, all attachments and fees become a part of the official records of the City of Coral Gables and are not returnable.
- e. Failure to provide the information necessary pursuant to the established time frames included but not limited to application submittal, submission of revised documents, etc. for review by City Staff and the designated reviewing entity may cause application to be deferred without further review until such time the requested information is submitted.
- f. All representatives of the application have registered with the Miami-Dade County Clerk's office as a lobbyist, in accordance with "Miami-Dade County Code," Section 2-11.1, as amended.
- g. Understand that additional costs may be incurred and assessed to applicants as a result of consultant fees paid by City to complete a comprehensive review of submitted applications or supplemental documentation including but not limited to the following consultant services: property appraisals; traffic impact analyses; vegetation/environmental assessments; archeological/historic assessments; market studies; engineering studies or reports; and legal fees. Such fees shall be assessed by the Department upon finalization of the application review. Failure to pay the above fees within 60 days of written notification of the City shall result in discontinuance of any further reviews, inspections, approvals, etc. or issuance of a stop work order, as applicable or other appropriate action as permitted under the provisions of the Zoning Code or Code of Ordinances.

Property Owner(s) Name: University Baptist Church of Coral Gables, Inc.		Property Owner(s) Signature: By: William White, President <i>[Signature]</i>	
Address: 624 Anastasia Avenue, Coral Gables, FL 33134			
Telephone: 305-448-4425	Fax: 305-444-3806	E-mail: bill.white@ubc miami.org	
<input checked="" type="checkbox"/> Proof of Ownership (Submit Warranty Deed/Tax Record)			

NOTORIZATION

STATE OF FLORIDA/COUNTY OF

The foregoing instrument was acknowledged before me this 29th day of July, 2010, by William W. White
(Signature of Notary Public - State of Florida)



Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known OR Produced Identification; Type of Identification Produced *[Signature]*

~~Contract Purchaser(s) Name: _____ Contract Purchaser(s) Signature: _____~~

~~Address: _____~~

~~Telephone: _____ Fax: _____ E-mail: _____~~

~~Copy of executed contract~~

NOTORIZATION

~~STATE OF FLORIDA/COUNTY OF _____
The foregoing instrument was acknowledged before me this _____ day of _____, _____, by _____
(Signature of Notary Public - State of Florida)~~

~~(Print, Type or Stamp Commissioned Name of Notary Public)
 Personally Known OR Produced Identification; Type of Identification Produced _____~~

~~Applicant(s)/Agent(s) Name: _____ Academy: _____ Applicant/A
Laura L. Russo, Esq. _____~~

~~Address: 2655 LeJeune Rd., #201, Coral Gables, FL 33134~~

~~Telephone: 305-476-8300 ext. 12 Fax: 305-476-8383 E-mail: Laura@laurarussolaw.com~~

~~Will the applicant be represented by an attorney at public hearing(s)?
 Yes (please provide contact information)
 No~~

NOTORIZATION

STATE OF FLORIDA/COUNTY OF _____
The foregoing instrument was acknowledged before me this 29th day of July, 2010, by Laura L. Russo
(Signature of Notary Public - State of Florida)



(Print, Type or Stamp Commissioned Name of Notary Public)
 Personally Known OR Produced Identification; Type of Identification Produced _____